



The purpose of Youth Protection and Program Support (YPPS) is to serve the wider campus to ensure that all youth programs provide a safe and excellent experience for all participants. YPPS will help programs serving youth understand and adhere to the Safety of Minors Policy (1-015) (<http://regulations.utah.edu/general/1-015.php>). In addition to this, YPPS will create a clearing house of information that program providers need, establish guidelines guided by national standards to ensure programmatic safety and excellence, educate program administrators about these guidelines, and help all programs on campus to best meet these guidelines.

Add Your Program

Fill out this form to register your program in compliance with the Safety of Minors Policy (Policy 1-015)@

Registration for Minors Programs

All fields are required unless otherwise indicated.

Program Title:

Dates of Operation:

Single Day

I am requesting approval for the one-time, large event exemption from the background check requirements. Please describe why you qualify for this exemption in the Program Description field below.

This is a single day event but I am not requesting approval for the one-time large event exemption.

Multiple Days

Ongoing/Recurring

Program Date(s):

If recurring, please enter dates comma separated.

Program College/Department:

Program Responsible Designate Contact Name:

Program Responsible Designate Contact Email:

Program Responsible Designate Contact Phone:

Program Director Name:

Program Director Email:

Type of program (check all that apply)

Academic

Day Care/Early Learning

Admissions/Recruitment/Pre-Enrollment

Organizational (ex. Boy/Girl/Cub scouts, 4H, Religious)

- Athletics
- Recreational/Sport Camp
- Camp
- Service/Volunteer Outreach
- Club (ex. Debate Club, Band, Other)
- Other
- Conference

Brief description of program:

ENTER A BRIEF BUT SPECIFIC DESCRIPTION OF YOUR CLASS. FOR EXAMPLE:
 This is a university course with a community-engaged learning component. U students will design and implement interdisciplinary fine-arts lessons at Bennion Elementary School. U students will work alongside U faculty, classroom teachers, and Bennion students for a total of 17 hours over the course of the semester.

Program Location:

ENTER SPECIFIC LOCATION, SUCH AS: BENNION ELEMENTARY SCHOOL

Includes travel? Yes No

Overnight? Yes No

Name of hotel/building/facility:

THE ABOVE WILL BE "NO," UNLESS YOU'RE TRANSPORTING MINORS AND DOING AN OVERNIGHT ACTIVITY.

Number of minors participating in program:

Per session? (If more than one session):

Age range of minors participating in program:

Number of Authorized Adults participating in program:

Name(s) of Authorized Adults participating in program (separated by commas or 1 per line):

ENTER YOUR NAME, NAMES OF ANY TEACHING ASSISTANTS. ALSO, COPY/PASTE YOUR CLASS ROLL HERE PER THE ABOVE INSTRUCTIONS. YOUR FINAL ROSTER MUST BE EMAILED TO YOUTH PROTECTION AND PROGRAM SUPPORT AFTER THE CENSUS DEADLINE ON JAN. 30. THE FINAL ROSTER WILL BE USED TO VERIFY BACKGROUND CHECKS.

Any names not initially listed should be submitted to OEO/YPPS before program begins.

I understand and agree:

- I understand and agree that all authorized adults will have completed and passed background check within the past three years prior to participating in program
- I understand and agree that all adults will complete OEO Minors Safety training prior to participating in program
- I understand and agree that all minors must have the Liability Waiver form signed by a parent or legal guardian prior to participation in the program

Your risk management plan: please copy/paste here: (For issues to consider when creating a Risk Management Plan, please see this page (risk-management.php).)

TICK ALL THREE BOXES, ABOVE. THE BACKGROUND CHECK FOR STUDENTS IS BEING ADMINISTERED BY HUMAN RESOURCES AND VERIFIED BY YOUTH PROTECTION AND PROGRAM SUPPORT (YPPS).

THE CODE OF CONDUCT AND REPORTING (aka OEO MINORS SAFETY TRAINING) IS BEING CONDUCTED BY YPPS. YOU'LL NEED TO SCHEDULE THIS WITH YPPS. YOU MAY OBTAIN AN ELECTRONIC COPY OF THE LIABILITY WAIVER FORM (IN SPANISH AND ENGLISH) FROM YPPS OR THE BENNION CENTER.

YOU WILL NEED TO INCLUDE IN THIS BOX A BRIEF PLAN FOR RISK MANAGEMENT. SEE THIS LINK FOR THINGS TO CONSIDER: <https://youthprotection.utah.edu/risk-management.php>

Have you received approval from cognizant Dean/VP/Other University official? Yes Other

Name of official

For Non-University of Utah entities using the University campus for programs for minors: (optional)

- The third-party entity has a contract with the University agreeing to be bound by the Minors Safety Policy that includes appropriate indemnification and insurance provisions.**
- The third-party entity provides required Insurance or Written proof of Risk Management waiver of insurance.**

Contact us

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- Salt Lake City, UT 84112
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To Top